

# Economic Development, Transport & Tourism Scrutiny Commission

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Social Value Charter Update Report

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25 October 2018



## Useful information

- Ward(s) affected: All
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- Report version number: 1.0

### 1. Purpose of report

The purpose of this report is to update progress on tasks being carried out to finalise, adopt and implement the Social Value Charter.

### 2. Recommendations

The Commission is asked to note the update report.

### 3. Main report

#### 3.1 Background

This report is to provide a further update on progress with the Social Value Charter to supplement and update that provide to the Commission in July, using the table of tasks provided in that report.

#### Project Plan and Progress Update:

The following table sets out in detail the timetable to complete and launch the Social Value Charter.

Task	Dates	Progress Update
Engage with Senior Staff and Lead Members	June/July	Complete. 11 out of 11 Lead Member Briefings (LMBs) attended with very positive discussions on the social value to be sought for the benefit of those departments. Discussions also contributed to the guide content and to the concept of and identification of delivery partners.
Engage with Public Sector Partners	July/August and Ongoing	In contact with procurement leads at nine Leicester(shire) public sector procurers (who also procure on behalf of a further six Leicester(shire) organisations. Meetings have taken place with the representatives of all three Leicestershire Universities and Leicestershire County Council. Opportunities for further collaboration have been identified and will be progressed over the coming months. To follow up with further communication and meetings, including discussion at the Health and Wellbeing Board, anticipated to be in November.

Draft Procurement and Social Value Toolkit for staff	June-July	A detailed procurement toolkit embedding social value in operational procurement processes and documents has been drafted and will be rolled out as part of the launch and training. Elements have already been put into use. The toolkit is currently being uploaded onto the Council's new Sharepoint intranet.
Engage with potential Intermediaries	July/August	Very productive discussions have been had with the Employment Hub, Leicestershire Cares, VAL and the CrowdFund Leicester team as well as a few services with the City Council. These have now been incorporated into the Social Value Guide (see below). Working arrangements with the delivery partners will be the subject of more detailed discussion once the Charter has been launched and information is shared. Potential additional delivery partners have been identified who could be added to later versions of the guide and who will be the subject of further discussions over the next six months, inc. the universities.
Develop Social Value Guide for Tenderers	July/August	Complete. The guide content has now been finalised following consultation with the deputy/assistant city mayors, relevant directors and internal stakeholders, and delivery partners as well as the EDTT Chair. It is in the final stages of design, ready to be published with the launch and executive decision'; a copy will be circulated to scrutiny members.
Senior Officer Briefing	Late September	Complete. The Head of Procurement and Asst Mayor (Entrepreneurial Council) made a presentation at the Directors/Heads of Service briefing on 20 <sup>th</sup> September which was very well received and supported the preceding engagement with lead members and directors.
Training of Procuring and Commissioning Officers	October	Dates have been set with rooms booked and attendees confirmed for w/c 29 <sup>th</sup> October and 1 <sup>st</sup> and 5 <sup>th</sup> November to train Procurement staff and Commissioning Staff. Materials are being developed based on the toolkit and guide.
Launch and Communications	October/November	The Executive Decision report has been drafted and press release is to be worked on. A soft launch approach is being adopted without a dedicated launch event although a number of events have been identified working with partners such as DMU and the Chamber of Commerce at which the Charter (and guide) will be promoted.
Procurement Plan Update	November	As part of the bi-annual update of the Procurement Plan, social value will be considered and built into the plan using the new Social Value Guide. This will be reported to Audit & Risk Committee as part of the constitutional process.

#### 4 Financial, Legal and Other Implications

As per previous Scrutiny updates.